

Addison Public Library
Technology Advisor Report
January, 2026

- 1.) The patron computers, along with the office computers & laptop, have had Windows updates installed.
- 2.) I attended the virtual meeting for the website compliance regarding ADA requirements. Those have to be implemented by 2027.
- 3.) There was an online seminar for AI in the library, which was a bit more than I expected.
- 4.) The library website has been edited, so the layout is different – I hope for the better.
- 5.) According to the open meeting law, we have to post the agenda and minutes and maintain those for 7 years. Given that this hasn't been done, I will attempt to get at least a year uploaded. Also, the monthly minutes should be stored in digital format and not overwritten.
- 6.) STLS can order and support a new computer for the circulation desk. This would involve signing a contract for a 5-year term, payable annually for \$120. This is on top of the computer price. It might be a wise idea to take advantage of this, as they can help in the event that I am not available.
- 7.) The software for the Xerox copier has been installed on the circulation desk computer, so it should be uploading the monthly counts. The toner notifications have been disabled, as it seems that they were sending toner that was not needed. The old cartridges were returned to Staples for recycling.
- 8.) Update on #7: apparently it's not sending the counts, so Karen had to write them down and call in.
- 9.) I checked the subscription status for the Sophos security software, and it is good until March 28, 2027.